

MINUTES OF THE EXECUTIVE BOARD OF MANAGEMENT
20th March 2019 Meeting held at 4 Crown Cres Otara

Present:

Jeannie Sibun SCM Chair, Joy McFadyen SCM, Mark Asplin SCM, Keith Melvin MAN, Alison Dallas SCM

Apologies- Minoos Ghadiali SCM

Minutes of Last Meeting: as Circulated

Minutes of the 19th February meeting signed as a True and Correct Record

K Melvin/ J McFadyen

Errors and Omissions: nil

Matters Arising: nil

Correspondence:

- Congratulations letters –DIVISION 11 Swimmers
- Record certificates sent
- Letter sent affiliation HPK
- Medals sent Long Distance Champs
- Congratulations Mulan Chan See -1st NZ Record
- Trophy Nominations sent to clubs
- AGM Paperwork sent to clubs

M Asplin/J Sibun

Matters Arising From Correspondence:

- ❖ Discussed in appropriate areas

Strategic Plan Focus-

- ❖ **Counties Performance Areas:**
- ❖ Swimming Camps-
- ❖ **Professional development:**
- ❖ Strategic Plan -2018-2019 Passed
- ❖ **Officials Development-**
- ❖ IOT Forum held 16 Member attended held 11th November
- ❖ IOT Forum held 8 members attended held 24th November

A Dallas /J McFadyen

Administration

AGM Paperwork has been sent out
Nominations Life, Honors, Service
Waiver Form, Nomination forms

Annual Prizegiving.

Each year a list of Recipients of Awards are forwarded to all Clubs.

Should a Recipient not attend the Prizegiving their Award will not be presented.

Once arrangements are made with our Trophy Steward after Prizegiving then those Awards may be collected.

It has been suggested that we invite Jane Logan and Sam James-Muir (Para Swimmer) to speak of his recent successful swim across Cook Strait Jane accompanied him in his endeavours.

Invites have been sent to guests and Trophy Nominations have also been sent to clubs.

VP Swimming & Technical: Technical Panel

Thank you to our Officials who officiated at Div 2. Sandra Sutcliffe, Debbie Mahony and Marta Van der Veen for their outstanding professionalism at Div 2 Keith has a lot of photos of Div2 that he needs to download.

- Winter League Dates 2019 set ,pools confirmed
- SCM AGM Date confirmed 16th August 2019
- Co Junior Meet Date confirmed
- Anniversary Carnival Date Confirmed
- Prize giving and St George dates confirmed

Congratulations to all who recently passed their Timekeepers Assessment.

Official's Regional exams- 2

TK

Elana Fa'amoe- Timoteo MRE

Filemoni Timoteo MRE

K Melvin/J Sibun

Property/Equipment/Catering Officer:

- ❖ New gazebos purchased and used at Champs 2015
- ❖ New Starting System purchased Automatic/Manual Starter 2016
- ❖ Black and White Printer/copier 2016
- ❖ Acer computer new hard drive 2017
- ❖ Meet manager update 2017
- ❖ Money programme update 2017
- ❖ Geoff and Jeannie's Laptop hard drive replaced 2017.
- ❖ TM8 Purchased 2017
- ❖ Suitcase to house Lap Counters purchased 2018
- ❖ Hard Drives to keep backups 2018
- ❖ Geoff Printer 2018
- ❖ Trolley 2019

M Asplin/K Melvin

Sponsorship/ Events/ Trophies Officer

There are still quite a few Regional Trophies not returned. Please return all to Joy McFadyen (Trophy Steward)

A Dallas /M Asplin

Financial

As attached

Resolution to apply to Pub Charity for Winter League Pool Rental

Resolution to apply to Four Winds for Junior Meet Pool Rental

K Melvin/J Sibun

Registrar/Records:

Registrations #1000 SCM

Request that the clubs databases get sent in to Sandra and Geoff once a month this is really important Athlete Roster is sent to Sandra once a month, thank you to all the clubs that send regularly

Clubs have been sent Club Registration Invoices, the Region has already paid SNZ.

- ❖ Registrations. Our number of Registered Members have dropped it has been noted that a lot of our clubs Have not registered club swimmers this season.

New Zealand Record- Mulan Chan See -1st NZ Record

Association Records -3

Auckland Age Groups -1

NZ Division 11 -1

Waikato Meet -1

Certificates have been posted –records are attached

J Sibun/M Asplin

TRANSFERS -TOTAL 4

Inter Club -0

Inter Region Transfers OUT -3

A Carter HPK-MT Wellington

M Zeyni HPK-MT Wellington

E Zeyni HPK-MT Wellington

Inter Region Transfers IN-1

K Usher –Course Contact-HPK

K Melvin/J Sibun

General Business:

Photography at Meets within the Counties Region.

It has come to our attention that more and more Photographers are attending our Region’s Meets with “Professional Type Cameras”.

We believe we should have knowledge of who is taking photographs at our Meets and of whom and for what purpose.

Would all Clubs who have a Photographer appointed please advise their details either to the Meet Organizer or Technical Director prior to the Meet? (This is in regards to our Health, Safety and Risk Management Policy)

Meeting closed 8.30 p.m.

Please note change of email contacts.

Geoff Sibun, Geoffsibun@gmail.com

Jeannie Sibun, Jeanniesibun@gmail.com

Counties Sandra countiesmanukausswimming@gmail.com

NEXT MEETING 15TH APRIL 2019

Signed as a True and Correct Record.

..... Date



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